

[Church Letterhead or Logo]

[Date]

[Church Visitor's Name]

[Church Visitor's Address]

Dear [Church Visitor],

I personally want to send you a note to say **thank you** for visiting with us this past Sunday at [Church Name]. It was great to have you worship with us and I hope you felt truly welcomed.

I know that visiting any new church for the first time can feel awkward. I think you will discover many wonderful people here and as a small church you can fit in quickly if you decide to return.

Our pastoral & ministry staff is always here to serve and we would be honored if there is any way [Church Name] can pray for or minister to you and your family. We welcome you back next Sunday at [Time].

For more information about our church, activities, staff, ministries or services, you can check out more about us at [website] or call, email or text me with information below. I look forward to seeing you again soon!

Sincerely,

[Pastor's Signature]

Pastor

[Email Address]

[Cell Phone (you can make this a designated church cell # not the pastor's personal cell #)]