

[Church Name]

CONFLICT OF INTEREST POLICY (SAMPLE)

Purpose:

It's the policy of [Church Name] that every Board Member, Officer or Employee shall abstain from involvement, whether by voting or otherwise participating in the decision-making process, in those situations where they have or may have a conflict of interest.

A conflict of interest exists where:

- The person(s) has a substantive interest, whether direct or indirect, in the matter at hand or the other party(ies) involved;
- The person(s) is either a director, officer or employee of the other party(ies) involved, or
- The person(s)'s spouse, children, parent or siblings are in substantive relationships with the other party(ies) involved.

In those situations where a conflict of interest does exist or has the potential to exist, any Board Member, Officer or Employee aware of such shall notify the Pastor or a member of the Board of Directors.

Board Members, Officers and Employees are encouraged to participate actively in community and professional activities. Because Board Members, Officers and Employees may not always be fully aware of all interagency involvement(s), they should inform the Pastor of any intentions to participate in any activity that could potentially give rise to a conflict of interest.

I have read the Conflict of Interest Policy, I understand and I agree to abide by the terms.

Name

Date

Date Revised: _____