

POLICIES AND PROCEDURES

Infection Control 2020

PURPOSE

To promote safety in the [Church Name] congregation in terms of reducing infection disease risk. Also, to allow each congregation to have a unified guideline within the church for infection control.

BACKGROUND

Due to the recent rise in the Wuhan Corona Virus and possible future spread and heightened infection risk within the community, it's necessary to have an updated church policy regarding infection control.

WHEN TO IMPLEMENT POLICY

This policy will be implemented during the influenza season of every year and during the recent Wuhan Corona virus outbreak.

MEASURES

- 1. Communion**
 - a. People distributing the Communion will wear gloves when distributing the bread and cup.
 - b. The communion tray will not be passed along the pews, and individuals will in turn have to move to the edge of the aisle so that the bread and cup can be distributed to them.

- 2. Hand Sanitizer and Mask**
 - a. Face masks will be available for those who request it to wear during church.
 - b. Wash your hands often with soap and warm water or alcohol-based hand sanitizers. There will be hand sanitizer at the front of the church for those who wish to use it.
 - c. Cover your nose and mouth when sneezing or coughing.

- 3. Handshaking Practice**
 - a. Pastors and members in [Church Name] will refrain from the practice of shaking hands with each other.

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4. Policy Regarding Attendance During Sickness

- a. It's recommended that anyone that is sick with fever and/or respiratory symptoms like a cough, runny nose or sore throat should stay home and avoid attending church programs and services until symptoms are no longer there.
- b. For those who have respiratory symptoms, it's recommended that they wear a mask if they are in church.

5. Self-Quarantine

- a. Those who have recently traveled from China, Hong Kong, Taiwan, Europe or Italy should self-quarantine for 14 days before attending church meetings or programs.
- b. Those who have coughs, fever or respiratory illness should refrain from coming to church until symptoms have are no longer there.

SIGNATURES

Senior Pastor

Infection Control Supervisor

Secretary

Revised Date:_____