____________________ Church

Letter of Transfer of Church Membership

To the ______________________________ Church in ____________________________
Name of church requesting letter Place

This certifies that ________________________________
Name of person being transferred
is a member in good standing of the ________________________________ Church
Name of church granting letter
in ____________________________ and at __________ request is transferred and is affectionately
Place his or her
recommended to your fellowship.

If notified within six months of ______ union with you, we shall consider ______ as transferred
his or her him or her
from us, otherwise this letter shall be null and void.

On behalf of the Church.

_________________________ _______________________
Church Clerk Date

_________________________
Place

Form below may be used to inform our church that action has been taken.

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This form, removed at the perforation, should be completed after the member is received and returned to the Church Clerk granting the Letter of Transfer.

NOTIFICATION OF RECEPTION INTO MEMBERSHIP

Please be informed that ______________________________, formerly a Member of the
Name
_________________________ Church in ____________________________ was received,
Name of church transferring member Place
after receipt of your Letter of Transfer, into the membership of the ________________________________
Name of church receiving member
Church in ____________________________.
Place

_________________________ _______________________
Church Clerk Date