

_____ Church

Letter of Transfer of Church Membership

To the _____ Church in _____
Name of church requesting letter Place

This certifies that _____
Name of person being transferred

is a member in good standing of the _____ Church
Name of church granting letter

in _____ and at _____ request is transferred and is affectionately
Place his or her

recommended to your fellowship.

If notified within six months of _____ union with you, we shall consider _____ as transferred
his or her him or her

from us, otherwise this letter shall be null and void.

On behalf of the Church.

Church Clerk

Date

Place

Form below may be used to inform our church that action has been taken.

This form, removed at the perforation, should be completed after the member is received and returned to the Church Clerk granting the Letter of Transfer.

NOTIFICATION OF RECEPTION INTO MEMBERSHIP

Please be informed that _____, formerly a Member of the
Name

_____ Church in _____ was received,
Name of church transferring member Place

after receipt of your Letter of Transfer, into the membership of the _____
Name of church receiving member

Church in _____
Place

Church Clerk

Date